

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, March 11, 2025, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85198617061?pwd=kTvqb0liKTuoc3zQjzfgCi1dvCXLLC.1>

Meeting ID: 851 9861 7061

Passcode: 135889

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Wineke, Michael
Lund, Kirk

Racanelli, Gino
Ganser, Steve
Abrahamsen, Pam

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the March 11, 2025, Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of February 11, 2025, Board Minutes
7. Communications
8. Review of the Final 2024 Financial Statement
9. Discuss and Approve February 2025 Vouchers
10. Discussion and Possible Action on New 2025 Professional Service Contracts *(Team Facilitating & Coaching and CCS Regional Service Array)*
11. Director's Report
12. Adjourn

Next Scheduled Meetings:

Tuesday, April 8, 2025, at 8:30 a.m.

Tuesday, May 13, 2025, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue at the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and the public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
February 11, 2025

Board Members Present in Person: Russell Kutz, Michael Wineke, Gino Racanelli, and Kirk Lund

Board Members Present via Zoom: Dick Jones

Others Present: Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford

Others Present via Zoom: Interim County Administrator Michael Luckey

1. **CALL TO ORDER**
Mr. Jones called the meeting to order at 1:00 p.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Ganser and Abrahamsen Absent/Quorum was established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Mr. Ruehlow certified that we are in compliance.
4. **REVIEW OF FEBRUARY 11, 2025, AGENDA**
5. **PUBLIC COMMENTS**
No Comments
6. **APPROVAL OF JANUARY 14, 2025, BOARD MINUTES**
Mr. Racanelli made a motion to approve January 14, 2025, board minutes.
Mr. Lund seconded.
Motion passed unanimously.
7. **COMMUNICATIONS**
Mr. Ruehlow reviewed an article (attached) that ran in the Daily Union about the Senior Dining program.
8. **REVIEW OF THE DECEMBER 2024 FINANCIAL STATEMENT**
Mr. Bellford reviewed the December financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$1,448,032. This balance includes our carryover from 2023, including \$650,000 from our reserve carryover. We have, at this point, a \$798,032 positive balance, when the reserve is excluded. This balance does not include prepaid expenses, which will make our final year-end balance look higher when we close our books in a couple of weeks.
9. **DISCUSS AND APPROVE JANUARY 2025 VOUCHERS**
Mr. Bellford reviewed the summary sheet of vouchers totaling \$1,000,170.44 (attached).
Mr. Racanelli made a motion to approve the January 2025 vouchers totaling \$1,000,170.44.
Mr. Kutz seconded.
Motion passed unanimously.
10. **DISCUSSION AND POSSIBLE ACTION ON NEW 2025 PROFESSIONAL SERVICE CONTRACTS (SPANISH SPEAKING PSYCHOTHERAPY SERVICES)**
Mr. Ruehlow reported that we have a new service provider. (attached)
Mr. Wineke made the motion to approve the contract listed.
Mr. Lund seconded.
Motion passed unanimously.

11. DISCUSSION AND POSSIBLE ACTION ON THE SUBMITTED REQUEST FOR BID ON THE LOW STEP MINIVAN

Mr. Bellford reviewed the bids received from vendors on the low step minivan: Rock County Honda \$41,238.00; Out the Mud Hauling \$47,493.25; One Nation Distribution \$48,989. This minivan would be funded 80% by Wisconsin DOT and 20% match from County dollars. This was originally part of our 2024 budget; however, we did not receive sufficient bids in 2024. Because of that, our carryover request includes the match dollars for this project.

Mr. Racanelli made a motion to accept the bid from Rock County Honda in the amount of \$41,238.00 send the resolution to the County Board for approval.

Mr. Kutz seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENT OF MARYJO SHACKELFORD TO THE NUTRITION PROJECT COUNCIL

Mr. Wineke made a motion to approve the appointment as presented.

Mr. Lund seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON CARRY OVER REQUESTS

Mr. Bellford reviewed the "Final Non-Lapsing and Carryover of Fund Balances Request for the year ending December 31, 2024." The carryover requests as presented will be sent to the Finance Committee and County Board for approval. (attached)

Mr. Jones made a motion to approve the carryover requests as presented and be sent to the Finance Committee and County Board for approval.

Mr. Wineke seconded.

Motion passed unanimously.

14. DISCUSSION AND POSSIBLE ACTION ON PROCLAMATION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH

Mr. Lund made a motion to approve proclamation recognizing April as Child Abuse Prevention Month.

Mr. Racanelli seconded.

Motion passed unanimously.

15. DIRECTOR'S REPORT

Mr. Ruehlow reported on the following items:

- The County Board will take up the following agenda items tonight that impact Human Services
 - The creation of a new Human Services Professional position at Human Services. This position will be funded by with the Opioid Settlement dollars. The position will support re-entry and addiction recovery efforts.
 - Transferring the supervision of the Program Assistant at Economic Development over to the Human Services, Economic Support Division. This would be in conjunction with the creation of the Financial Empowerment Center (FEC) position at Human Services.
- We met with the Highway and Finance Department to discuss our fleet vehicles. We will be turning over some high mileage 2021 and 2022 vehicles this year. We are estimating approximately 18 vehicles will turn over.

- The County has been monitoring the pause in federal funding. A majority of the federal funding that Human Services receives is indirect federal funding that comes from the State (usually DCF or DHS). We are uncertain what the State would do in the event that federal funding is not available. Mr. Ruehlow and Mr. Luckey have assured staff that no positions will be impacted at this time. Mr. Jones reported that the Finance Committee discussed using County funding to ensure operations remain. Mr. Wineke report that the Executive Committee did the same.

16. ADJOURN

Mr. Lund made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 1:55 p.m.

Minutes prepared by:

Brian Bellford

Administrative Services Division Manager

Human Services

NEXT BOARD MEETING

Tuesday, March 11, 2025, at 8:30 a.m.

Jefferson County Workforce Development Center

874 Collins Road, Room 103

Financial Statement Summary

December, 2024 – FINAL

We have positive year-end fund balance of \$1,734,841. This balance includes our prepaid adjustments (purchases made in 2024 that we have to expense in 2025 of \$361,177), leaving \$1,373,664 of unreserved fund balance. Our carryover request was \$1,355,321, leaving approximately \$18,343 to lapse.

Summary of Variances:

- **We ended the year with \$5,793,383 in total CCS expenses, compared to budgeted costs of \$6,020,315. Our revenue, excluding WIMCR noted below, was \$4,361,476, compared to a budget of \$5,396,240.** This is because of contractor costs being over the MA rate and leading to a CCS MA deficiency, which is made up through the WIMCR settlement. We have accounted for increased CCS contractor costs and increased CCS WIMCR revenue as part of our 2025 budget.
- Hospitalizations and detox costs were a positive variance for the 2024 budget. **They were under budget (favorable) by \$280,679 (Net basis):**

	Budget	Actual
Revenue	\$348,699	\$277,216
Expenditures	\$1,308,435	\$956,273
Net	\$(959,736)	\$(679,057)

In 2023, our hospitalization net balance was (\$879,913). The December 2024 State Institute bill was \$78,242. The January 2025 State Institute bill was \$26,864.

Our detox costs were very limited in 2024. We spent \$14,848 in 2024, compared to \$62,599 in 2023.

- **Outpatient mental health billing continues to increase significantly each year, and it was to \$965,588 in 2024.**

Description	2024	2023	2022	2021	2020	2019
Insurance	791,932	598,436	459,873	385,156	288,923	210,799
Medicare	49,233	32,290	19,816	26,932	76,459	55,252
Medicaid	119,629	128,251	125,982	86,767	73,610	39,664
Prior Year	4,794	1,889	1,608	9,596	7,161	3,137
Total	965,588	760,866	607,279	508,451	466,153	308,853

- **WIMCR revenue is shown below.**

Program	2024	2023	2022	2021
Clinic, TCM, CSP, EMH	824,534	867,546	791,691	761,417
CCS	2,064,515	1,314,461	706,619	(286,409)
CRS	323,553	216,030	188,613	212,285
Total	3,212,602	2,398,037	1,686,923	687,293

Our 2025 budget calls for a WIMCR settlement of \$3,195,000 million.

- **Both EMH and CSP revenue were down compared to the budget. EMH revenue was under budget by \$117,981.** Our budget for 2025 did call for a substantial (\$106,000) decrease in EMH revenue. **CSP was over budget (unfavorable) on a net basis by \$450,525.** Similar to CCS, we have seen staff vacancies, leave, and fewer billable hours. We have accounted for these changes with our 2025 budget, so those amounts should be more in-line with the budget next year.
- **The Nutrition Programs – Home Delivered Meals, Site Meals, and NSIP –had a combined \$12,964 net favorable balance.** This is compared to an unfavorable balance of \$71,373 last year. This improvement is because we received an additional \$31,761 of ARPA funding re-allocations from GWAAR. Additionally, we were able to transfer funding from other GWAAR programs (e.g. 3B Supportive Services) to assist with Meal funding.
- **CLTS revenue and expenses are very different than the budget.** This is because of a change in how the payments from the third party administrator (TPA) to outside providers are made. Previously, payments from the TPA to the providers were required to be recorded on County ledgers. A corresponding and offsetting amount of revenue and expenses were recorded on County ledgers. We budgeted for approximately \$4.6 million in these payments in 2024. Because of changes to the CLTS program, these TPA payments are no longer recorded, meaning that we are missing appx \$4.6 million in both revenue and expenses when our budget is compared to our actuals. **When this change is accounted for, our net CLTS balance is a positive net balance of \$113,621.**
- **Children Alternate Care expenses were under budget by \$171,684.** We currently have two Group Home placements and one RCC placement. Our total costs for 2024 were \$876,391, compared to a budget of \$1,048,075. Our 2025 budget is for \$940,720.
- **Operating Reserve:** We did not use the \$650,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Favorable balance of \$116,071. CRS placements, hospitalizations and detox expenses were under budget in 2024. EMH and CSP revenue was under budget, although increased CCS and outpatient clinic revenue has helped offset that.

CHILDREN & FAMILY DIVISION: Favorable balance of \$540,471, because of reduced alternate care costs and increased CLTS revenue.

ECONOMIC SUPPORT DIVISION: Favorable balance of \$36,916. Staffing and revenue were relatively stable throughout the year.

AGING & ADRC DIVISION: Unfavorable balance of \$59,279. The transportation program has had increased costs, this has been offset by the ADRC revenue and additional nutrition funding. Additionally, because of uncertainty over the timing of carryover ARPA revenue, we did not accrue this revenue in 2024 but will recognize it, when available, in 2025.

ADMINISTRATIVE DIVISION: Favorable balance of \$450,663. As noted above, \$361,177 of this variance is because of prepaid expenses, leaving a favorable balance of \$89,486 when that is accounted for. The remaining balance is because of unfinished 2024 capital projects that were requested to be carried over in 2025.

OPERATING RESERVE: Favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
December 2024 - Financial Statements FINAL

SUMMARY

Federal/State Operating Revenues
County Funding for Operations (tax levy & transfer in)
Total Resources Available
Total Adjusted Expenditures
OPERATING SURPLUS (DEFICIT)
Balance Forward from 2023-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
25,418,904	(0)	25,418,904	27,399,024	30,498,591	25,418,904	30,498,591	(5,079,687)
9,918,063	0	9,918,063	9,386,735	10,013,337	9,918,063	10,013,337	(95,274)
35,336,967	(0)	35,336,966	36,785,759	40,511,928	35,336,967	40,511,928	(5,174,961)
35,228,653	(0)	35,228,653	37,257,191	41,325,274	35,228,653	41,805,184	6,576,532
108,314	(0)	108,314	(471,431)	(813,346)	108,314	(1,293,256)	1,401,570
1,626,527		1,626,527	1,166,829		1,626,527	1,626,527	0
1,734,841	(0)	1,734,841	695,398	(813,346)	1,734,841	333,271	1,401,570

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation
Children's Basic County Allocation
Children's L/T Support Waivers
Behavioral Health Programs
Community Options Program
Aging & Disability Res Center
Aging/Transportation Programs
Project YES!
Youth Aids
IV-E Legal and Legal Rep
Children & Families
I.M. & W-2 Programs
Client Assistance Payments
Early Intervention
Total State & Federal Funding

1,970,651	0	1,970,651	1,969,384	1,954,014	1,970,651	1,954,014	16,637
1,382,238	0	1,382,238	1,370,942	1,370,942	1,382,238	1,370,942	11,296
826,985	0	826,985	4,606,943	5,305,412	826,985	5,305,412	(4,478,427)
1,757,774	0	1,757,774	1,499,815	1,234,933	1,757,775	1,234,933	522,841
216,638	0	216,638	218,118	218,118	216,638	218,118	(1,480)
1,233,976	0	1,233,976	1,163,274	1,240,486	1,233,976	1,240,486	(6,510)
1,043,422	(0)	1,043,422	1,016,019	946,247	1,043,422	946,247	97,174
0	0	0	0	0	0	0	0
725,000	0	725,000	768,918	856,227	725,000	856,227	(131,227)
170,133	0	170,133	103,189	113,392	170,133	113,392	56,742
725,639	(0)	725,639	959,073	735,001	725,639	735,001	(9,362)
1,750,602	0	1,750,603	1,741,679	1,687,450	1,750,603	1,687,450	63,153
223,566	0	223,566	223,082	240,000	223,566	240,000	(16,434)
189,563	0	189,563	186,418	186,418	189,563	186,418	3,145
12,216,188	(0)	12,216,187	15,826,854	16,088,639	12,216,188	16,088,639	(3,875,596)

COLLECTIONS & OTHER REVENUE

Provided Services
Child Alternate Care
Adult Alternate Care
Children's L/T Support
1915i Program
Donations
Cost Reimbursements
Other Revenues
Total Collections & Other

10,156,075	0	10,156,075	8,544,517	10,870,829	10,156,075	10,870,829	(714,754)
114,072	0	114,072	111,250	101,898	114,072	101,898	12,174
102,961	0	102,961	128,844	142,559	102,961	142,559	(39,598)
1,840,384	0	1,840,384	1,507,015	2,287,310	1,840,384	2,287,310	(446,927)
393,298	0	393,298	282,251	308,078	393,298	308,078	85,220
128,630	0	128,630	153,265	171,400	128,630	171,400	(42,770)
147,451	0	147,451	173,472	143,463	147,451	143,463	3,988
319,845	0	319,845	671,556	384,415	319,845	384,415	(64,570)
13,202,716	0	13,202,716	11,572,169	14,409,952	13,202,716	14,409,952	(1,207,236)

TOTAL REVENUES

25,418,904	(0)	25,418,904	27,399,024	30,498,591	25,418,904	30,498,591	(5,082,832)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	3,251,332	0	3,251,332	2,914,735	3,182,283	3,251,332	3,323,463	(72,131)
Children's & Families	2,347,055	0	2,347,055	2,240,527	2,309,777	2,347,055	2,558,923	(211,868)
Community Support	1,197,453	0	1,197,453	1,175,591	1,361,326	1,197,453	1,361,326	(163,874)
Comp Comm Services	2,561,297	0	2,561,297	2,243,406	2,919,875	2,561,297	2,989,100	(427,802)
Economic Support	1,395,706	0	1,395,706	1,340,419	1,435,016	1,395,706	1,435,016	(39,310)
Aging & Disability Res Center	685,616	0	685,616	615,009	695,226	685,616	695,226	(9,610)
Aging/Transportation Programs	727,612	0	727,612	663,769	687,134	727,612	687,134	40,478
Childrens L/T Support	1,315,361	0	1,315,361	1,081,858	1,452,833	1,315,361	1,452,833	(137,472)
Early Intervention	381,198	0	381,198	380,055	403,998	381,198	403,998	(22,800)
Management/Overhead	1,380,035	0	1,380,035	1,262,552	1,392,934	1,380,035	1,392,934	(12,899)
Lueder Haus	377,079	0	377,079	340,272	401,813	377,079	401,813	(24,733)
Safe & Stable Families	103,619	0	103,619	83,745	64,451	103,619	64,451	39,168
Supported Emplmtn	0	0	0	0	0	0	0	0
Total Wages	15,723,364	0	15,723,364	14,341,939	16,306,666	15,723,364	16,766,217	(1,042,853)
<u>FRINGE BENEFITS</u>								
Social Security	1,133,214	0	1,133,214	1,035,944	1,235,494	1,133,214	1,235,494	(102,280)
Retirement	1,040,192	0	1,040,192	929,732	1,155,162	1,040,192	1,155,162	(114,970)
Health Insurance	2,983,956	0	2,983,956	3,304,340	3,778,434	2,983,956	3,778,434	(794,478)
Other Fringe Benefits	71,417	0	71,417	60,145	156,621	71,417	192,477	(121,059)
Total Fringe Benefits	5,228,780	0	5,228,780	5,330,161	6,325,711	5,228,780	6,361,567	(1,132,787)
<u>OPERATING COSTS</u>								
Staff Training	99,395	0	99,395	152,817	125,005	99,395	129,820	(30,425)
Space Costs	2,423,691	0	2,423,691	1,172,286	442,166	2,423,691	442,166	1,981,524
Supplies & Services	2,475,087	0	2,475,087	2,130,300	2,381,012	2,475,087	2,383,262	91,825
Program Expenses	2,155,466	0	2,155,466	2,027,085	1,301,832	2,155,466	1,301,832	853,635
Employee Travel	143,056	0	143,056	101,777	122,990	143,056	129,490	13,566
Staff Psychiatrists & Nurse	464,010	0	464,010	380,163	404,126	464,010	404,126	59,884
Birth to 3 Program Costs	294,838	0	294,838	306,672	283,965	294,838	283,965	10,873
Busy Bees Preschool	499	0	499	1,120	1,100	499	1,100	(601)
Other Operating Costs	31,836	0	31,836	31,323	3,750	31,836	3,750	28,086
Year End Allocations	(387,784)	0	(387,784)	(306,438)	(212,105)	(387,784)	(243,666)	(144,118)
Capital Outlay	137,248	0	137,248	197,210	463,638	137,248	463,638	(326,390)
Total Operating Costs	7,837,343	0	7,837,343	6,194,315	5,317,479	7,837,343	5,299,484	2,537,859
<u>BOARD MEMBERS</u>								
Per Diems	4,095	0	4,095	4,810	2,215	4,095	2,215	1,880
Travel	382	0	382	736	360	382	360	22
Training	0	0	0	0	0	0	0	0
Total Board Members	4,477	0	4,477	5,546	2,575	4,477	2,575	1,902

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	10,199	0	10,199	12,133	57,126	10,199	57,126	(46,927)
Kinship & Other Client Assistance	180,681	0	180,681	189,643	224,030	180,681	224,030	(43,349)
Total Client Assistance	190,880	0	190,880	201,776	281,156	190,880	281,156	(90,276)
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	313,755	0	313,755	4,321,529	5,013,726	313,755	5,013,726	(4,699,970)
Total Medical Assistance Waivers	313,755	0	313,755	4,321,529	5,013,726	313,755	5,013,726	(4,699,970)
<u>COMMUNITY CARE</u>								
Supportive Home Care	67,834	0	67,834	48,239	61,465	67,834	63,965	3,869
Guardianship Services	48,661	0	48,661	70,320	124,899	48,661	124,899	(76,238)
People Ag. Domestic Abuse	28,000	0	28,000	25,000	28,000	28,000	28,000	0
Transportation Services	50,633	0	50,633	87,965	60,000	50,633	60,000	(9,367)
Other Community Care	804,591	0	804,591	836,322	541,076	804,591	541,076	263,515
Elderly Nutrition - Congregate	33,102	0	33,102	33,335	40,276	33,102	40,276	(7,174)
Elderly Nutrition - Home Delivered	238,781	0	238,781	268,146	272,852	238,781	272,852	(34,070)
Elderly Nutrition - Other Costs	3,154	0	3,154	3,364	2,200	3,154	2,200	954
Total Community Care	1,274,755	0	1,274,755	1,372,691	1,130,768	1,274,755	1,133,268	141,487
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	328,014	0	328,014	370,251	350,000	328,014	350,000	(21,986)
Group Home & Placing Agency	188,162	0	188,162	59,400	125,000	188,162	125,000	63,162
Child Caring Institutions	126,079	0	126,079	175,685	375,000	126,079	375,000	(248,921)
Detention Centers	2,925	0	2,925	24,250	50,000	2,925	50,000	(47,075)
Correctional Facilities	70,409	0	70,409	0	0	70,409	0	70,409
Shelter & Other Care	160,802	0	160,802	161,045	148,075	160,802	148,075	12,727
Total Child Alternate Care	876,391	0	876,391	790,632	1,048,075	876,391	1,048,075	(171,684)
<u>HOSPITALS</u>								
Detoxification Services	14,484	0	14,484	62,599	60,000	14,484	60,000	(45,516)
Mental Health Institutes	941,789	0	941,789	1,368,508	1,248,435	941,789	1,248,435	(306,647)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	956,273	0	956,273	1,431,107	1,308,435	956,273	1,308,435	(352,163)
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	650,000	0	650,000	(650,000)

OTHER CONTRACTED
 Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission
Total Other Contracted

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
202,925	0	202,925	429,429	291,814	202,925	291,814	(88,889)
625,097	(0)	625,097	625,097	625,097	625,097	625,097	0
369,643	0	369,643	546,798	630,300	369,643	630,300	(260,657)
461,638	0	461,638	417,061	370,656	461,638	370,656	90,982
6,546	0	6,546	675	5,000	6,546	5,000	1,546
220,707	0	220,707	265,231	230,749	220,707	230,749	(10,042)
936,078	0	936,078	982,131	1,786,158	936,078	1,786,158	(850,080)
0	0	0	480	0	0	0	0
0	0	0	594	909	0	909	(909)
2,822,635	(0)	2,822,635	3,267,496	3,940,682	2,822,635	3,940,682	(1,118,047)
35,228,653	(0)	35,228,653	37,257,191	41,325,274	35,228,653	41,805,184	(6,576,532)

TOTAL EXPENDITURES

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

FINAL DECEMBER 2024 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection			Budget			
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Behavior Health								
65000	BASIC ALLOCATION	4,429,143	5,925,720	1,496,578	4,396,474	6,260,766	1,864,292	367,714
65003	LUEDER HAUS	127,059	650,670	523,611	190,000	712,132	522,132	(1,479)
65004	UWW QTT	1,749	1,749	0	20,000	20,000	0	0
65007	EMERGENCY MENTAL HEALTH	88,999	1,418,301	1,329,302	206,980	1,348,366	1,141,386	(187,916)
63007	YCSF - CAA	390,393	390,393	0	145,000	295,000	150,000	150,000
63008	YCSF - PR	1,528,805	1,979,347	450,542	1,374,000	1,374,000	0	(450,542)
65010	HOPE (MHBG SUPPL)	1,517	10,912	9,395	26,128	126,128	100,000	90,605
65011	MENTAL HEALTH BLOCK	26,128	26,128	0	26,128	26,128	0	0
65025	COMMUNITY SUPPORT PROGRAM	619,922	2,253,899	1,633,977	1,107,657	2,291,109	1,183,452	(450,525)
65027	COMP COMM SERVICE	6,425,991	5,793,383	(632,609)	6,296,240	6,020,315	(275,926)	356,683
63027	FAMILY CENTERED THERAPY	0	105,308	105,308	0	66,210	66,210	(39,099)
65030	ROOM AND BOARD FOR OUD	20,545	27,714	7,169	0	0	0	(7,169)
65031	AODA BLOCK GRANT	110,968	110,968	0	109,299	109,299	0	0
65035	AODA BLOCK GRANT SUPPLEMENTAL	52,551	40,348	(12,203)	56,835	56,835	0	12,203
65032	OPIOID GRANT	92,437	113,501	21,064	143,803	143,803	0	(21,064)
65037	TAD GRANT	0	(0)	(0)	0	0	0	0
65038	OPIOID SETTLEMENT	98,288	92,262	(6,026)	108,302	91,128	(17,174)	(11,148)
65043	COMMUNITY MENTAL HEALTH	97,608	0	(97,608)	97,609	0	(97,609)	(1)
65044	CCISY CRISIS GRANT	5,399	6,546	1,147	5,000	5,000	0	(1,147)
65063	1915i PROGRAM (CRS)	393,298	411,740	18,443	308,078	630,300	322,222	303,779
65158	ELDER ABUSE	24,998	187,244	162,246	25,025	181,448	156,423	(5,824)
65077	ADULT PROTECTIVE SERVICES	74,409	74,843	434	61,827	62,504	677	242
65162	APS SUPPLEMENT COVID-19	8,831	8,831	0	0	0	0	0
65034	WATERTOWN FOUNDATION TIC	256	256	0	0	0	0	0
66000	DONATIONS	1,371	1,401	30	(1)	10,787	10,788	10,758
Total	Behavioral Health	14,620,666	19,631,467	5,010,801	14,704,384	19,831,256	5,126,872	116,071

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

FINAL DECEMBER 2024 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget		Tax Levy	Variance
		Revenue	Expenditure		Revenue	Expenditure		
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,658,459	2,264,738	606,279	1,592,040	2,455,895	863,855	257,576
65002	KINSHIP CARE	163,310	163,310	0	180,000	180,000	0	0
65005	YOUTH AIDS	689,466	1,004,529	315,062	676,408	1,229,746	553,337	238,275
65006	YOUTH AIDS - STATE CHARGES	0	70,409	70,409	0	0	0	(70,409)
63105	DOJ: DIVERSIONARY PROGRAMMING	8,875	9,031	156	63,243	63,243	0	(156)
63109	YOUTH JUSTICE INNOVATION	44,641	44,641	0	112,500	112,500	0	0
60683	CITIZEN'S REVIEW PANEL	9,000	9,000	0	10,000	10,000	0	0
63612	IN HOME SAFETY SERVICES	186,707	359,341	172,634	167,978	186,414	18,436	(154,198)
63112	PARENTS SUPPORTING PARENTS	289,220	334,786	45,566	361,418	376,258	14,839	(30,726)
63113	RELATIVE CAREGIVER SUPPORT	9,550	9,585	35	9,550	1,000	(8,550)	(8,585)
63114	FAMILY FIRST	2,832	2,832	0	0	0	0	0
65009	YA EARLY & INTENSIVE INT	50,034	203,429	153,395	64,314	233,218	168,904	15,509
65121	CHILDREN'S COP	216,638	214,974	(1,664)	218,118	291,118	73,000	74,664
65020	DOMESTIC ABUSE	0	28,000	28,000	0	28,000	28,000	0
65021	SAFE & STABLE FAMILIES	67,085	176,758	109,673	69,786	120,879	51,093	(58,579)
65036	SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040	CHILDRENS LTS WAIV-DD	2,667,369	2,486,492	(180,877)	7,592,722	7,525,466	(67,256)	113,621
65067	COMMUNITY RESPONSE GRANT	0	161,386	161,386	0	185,969	185,969	24,582
63111	FOSTER PARENT RETENTION	13,214	13,214	0	19,000	19,000	0	0
65068	FOSTER PARENT TRAINING	2,482	6,365	3,883	4,269	19,221	14,953	11,070
65060	IV-E CHIPS LEGAL	25,456	97,908	72,452	28,221	108,542	80,321	7,869
65070	IV-E TPR	79,348	134,527	55,179	47,500	125,000	77,500	22,321
65069	LEGAL REP: TPR	5,931	8,141	2,210	2,000	5,000	3,000	790
65079	LEGAL REP: CHIPS	59,398	221,062	161,664	35,671	132,114	96,443	(65,221)
65080	YOUTH DELINQUENCY INTAKE	0	901,658	901,658	0	1,051,925	1,051,925	150,267
63301	WILEARN	0	156,966	156,966	0	0	0	(156,966)
65175	EARLY INTERVENTION (BIRTH TO 3)	237,986	919,375	681,389	214,487	942,933	728,446	47,057
63188	CHILD CARE COUNTS	4,459	10,393	5,934	36,000	36,000	0	(5,934)
65105	KINSHIP ASSESSMENTS	6,491	6,491	0	9,953	9,953	0	0
65120	COORDINATED SERVICE TEAM	60,000	118,341	58,341	60,000	121,642	61,642	3,301
63120	CST SUPPLEMENT	5,344	5,344	(0)	0	0	0	0
65188	BUSY BEES PRESCHOOL	450	18,652	18,202	3,000	42,667	39,667	21,465
65189	INCREDIBLE YEARS	6,171	56,474	50,303	1,200	114,838	113,638	63,335
66000	DONATIONS	4,555	8,367	3,812	0	43,354	43,354	39,542
Total	Children & Families	6,574,752	10,236,474	3,661,722	11,579,377	15,781,570	4,202,193	540,471

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

FINAL DECEMBER 2024 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Economic Support Division								
	65051 INCOME MAINTENANCE	1,606,366	2,217,592	611,226	1,516,112	2,195,319	679,206	67,980
	65053 CHILD DAY CARE ADMIN	135,282	5,047	(130,235)	152,926	6,936	(145,990)	(15,754)
	65071 CHILDREN FIRST	288	0	(288)	0	0	0	288
	65073 FSET	2,176	0	(2,176)	8,459	0	(8,459)	(6,283)
	65100 CLIENT ASSISTANCE	7,186	0	(7,186)	16,500	0	(16,500)	(9,314)
Total	Economic Support Division	1,751,298	2,222,639	471,341	1,693,997	2,202,255	508,258	36,916
Aging Division & ADRC								
	65012 ALZHEIMERS FAM SUPP	32,955	32,955	0	26,465	26,465	0	0
	65046 ADRC - DBS	0	231,256	231,256	0	230,753	230,753	(504)
	65048 AGING/DISABIL RESOURCE	1,233,976	968,640	(265,336)	1,240,486	988,221	(252,265)	13,071
	65075 GUARDIANSHIP PROGRAM	0	24,905	24,905	0	25,000	25,000	95
	65076 STATE BENEFIT SERVICES	47,784	109,746	61,962	46,694	109,874	63,180	1,218
	65078 NSIP	16,483	16,483	0	23,409	23,409	0	0
	65151 TRANSPORTATION	288,431	512,675	224,244	341,153	518,907	177,754	(46,490)
	65152 IN-HOME SERVICE III-D	1,322	1,492	170	3,150	3,500	350	180
	65154 SITE MEALS	133,247	124,028	(9,219)	98,654	141,793	43,139	52,359
	65155 DELIVERED MEALS	304,289	436,943	132,654	317,008	410,267	93,259	(39,395)
	65157 SENIOR COMMUNITY SERVICES	7,986	7,986	0	7,986	7,986	0	0
	65159 III-B SUPPORTIVE SERVICE	108,678	169,091	60,413	77,636	94,067	16,431	(43,982)
	65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	44,604	70,311	25,707	40,868	54,500	13,632	(12,075)
	65195 VEHICLE ESCROW ACCOUNT	57,810	72,262	14,452	66,481	97,553	31,072	16,620
	63010 MOBILITY MANAGER	70,322	124,772	54,450	85,005	135,964	50,959	(3,492)
	66000 DONATIONS	562	431	(131)	0	2,985	2,985	3,115
Total	Aging & ADRC Center	2,348,448	2,903,977	555,529	2,374,995	2,871,245	496,250	(59,279)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

FINAL DECEMBER 2024 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	Variance
Administrative Services Division								
65187	UNFUNDED SERVICES	6,004	48,342	42,339	10,358	40,200	29,842	(12,497)
63101	COUNTY OWNED HOUSING	11,760	14,790	3,030	10,000	40,330	30,330	27,300
65190	MANAGEMENT	0	0	0	0	0	0	0
65200	OVERHEAD AND TAX LEVY	10,024,039	105,976	(9,918,063)	10,123,816	7,244	(10,116,572)	(198,510)
65210	CAPITAL OUTLAY	0	64,986	64,986	0	366,085	366,085	301,099
	Balance Sheet Non Lapsing Funds	1,626,527	0	(1,626,527)	1,626,527	333,271	(1,293,256)	333,271
Total	Administrative Services Division	11,668,329	234,095	(11,434,235)	11,770,701	787,130	(10,983,572)	450,663
Human Services Reserve Fund								
63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		36,963,494	35,228,653	(1,734,841)	42,123,455	42,123,455	0	1,734,841

Note: Variance includes Non-Lapsing from Balance Sheet

[illegible]



February 25, 2025

Brent Ruehlow
Jefferson County
1541 Annex Road
Jefferson, WI 53549

Dear Brent,

The Department of Children and Families wants to recognize your agency's successful efforts at completing and documenting caseworker contacts for children in out-of-home care. The efforts of your staff have directly contributed to Wisconsin exceeding the federal requirement that at least 95% of children in out-of-home care have face-to-face contact with a caseworker at least once a month.

As one of the highest performing counties statewide, Jefferson County demonstrated the exceptional performance of 100.00% for FFY 2024.

As you know, research indicates that regular face-to-face contacts with children by the caseworker are essential to meeting the safety and permanency goals established in the case plan and achieving positive outcomes for children and families. The federal requirement to document contacts with children is based upon the importance of caseworker contacts with children to ensure the safety and well-being of children while in out-of-home placement. Staying current with case documentation also keeps the eWiSACWIS case record up to date when information is needed about the case.

The Department of Children and Families thanks your child welfare staff for their ongoing commitment to the safety and well-being of some of the most vulnerable children in our state.

Sincerely,

John Elliot

John Elliot, Administrator
Division of Safety and Permanence

CC: Brian Bellford
Laura Wagner